Board of Trustees Meeting Minutes  
February 12, 2015

The North Arkansas College Board of Trustees met in regular session on February 12, 2015 in the Bennie Ellis Board Room. The meeting was called to order by Chair Marcus Jones. Trustees Kirk Campbell, Sara Jo Fendley, Jim Milum, Scott Miller, Matt Miller, David Evans, and Bill Lovell were present. Trustee Jane Adair was absent.

Northark personnel attending the meeting included: Dr. Jackie Elliott, Dr. Michael Wiggins, Don Sugg, Kris Greening, Dr. Rodney Arnold, Micki Somers, Cindy Mayo, Katie Vaughn, Randy Scaggs, Ricci Dillion, Cheryl Keymer, Michelle Palmer, Iris Roe, Sarah Bing, Rebecca Martin, Ashely Pembroton, Valerie Martin, Matt Shekels, Charla Jennings, Daniel Cannon, Stacie Klott, Tim Coone, Nell Bonds, and Trish Villines. Trent Taylor and Makaya Baker represented the Student Government Association. Mayor Dan Sherrell was in attendance. Lee Dunlap and David Holsted represented the Harrison Daily Times. Russell Larimore was also present.

Northark Work$ Proclamation: Mayor Dan Sherrell presented a proclamation declaring February 12, 2015 as Northark Work$ Day in Harrison, Arkansas. Chair Jones presented the Mayor with a photo collage of Northark.

Approval of Agenda: Chair Jones requested a motion to approve the agenda. Trustee Scott Miller made a motion to table the Cost-of-Living-Adjustments, which was seconded by Trustee Milum and carried.

Regular Reports:
Finance Report—Don Sugg reported year-to-date financial trends in revenue and expenditures through January 2015 compared to revenue and expenses through January 2015. There was discussion about level state revenues and online book sales.
President’s Report—Dr. Elliott presented a Peer-to-Peer card recognizing Sherry Gibbany for her facilitation of the MLT program accreditation site visit.

Approval of Consent Agenda:
Chair Jones requested a motion to approve the Consent Agenda which included the approval of the January 2015 minutes. Trustee Milum motioned to approve the items as presented. The motion was seconded by Trustee Matt Miller and passed unanimously.

Monitoring Reports:
4.2—Durand Center—Dr. Elliott Durand Center Usage by internal and external events, as well as profit and non-profit events. Recent and planned improvements were discussed.
6.4—Average Class Size—Dr. Wiggins reported the average class size compared to the National Community College Benchmark Project. Dr. Wiggins reported that the division of academics is working to reduce the number of duplicated class sections. A motion to approve the Monitoring Reports was made by Trustee Lovell, seconded by Trustee Milum, and passed.

New Business:
Administrative Staff Compensation Plan—There was discussion about the Administrative Staff Compensation Plan which revealed salary inequities in existing salaries for current Northark employees. The cost to implement the proposed adjustments was approximately $30,000 and it was discussed that the salary corrections would affect about 10 employees. Trustee Milum made a motion to approve the Administrative Staff Compensation Plan, which was seconded by Trustee Lovell and passed.

Board Comments:
There was discussion about delaying the COLA until the College could identify additional current year budget savings. There was discussion that some expenses in utilities in the Science Building were trending higher than expected and Trustee Evans volunteered to provide assistance in investigating the costs. There being no further business, Trustee Milum moved to adjourn which was seconded by Trustee Campbell and carried. The meeting adjourned at 4 p.m.

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Chair Jones

Submitted By:
Trish Villines