Board of Trustees Meeting Minutes
December 10, 2015

The Northark Board of Trustees met in regular session Thursday, December 10, 2015, in the Bennie Ellis Board Room. Chair Jones called the meeting to order at 3 p.m. Trustees Kirk Campbell, David Evans, Bill Lovell, Matt Miller, Scott Miller, Jim Milum, and Jane Adair and were present. Trustee Sarah Jo Fendley was absent.

Northark personnel attending included Dr. Jackie Elliott, Don Sugg, Tavonda Brown, Dr. Michael Wiggins, Dr. Rodney Arnold, Katie Vaughn, Jamie Stevens, Stacie Klett, Micki Somers, Dr. Laura Berry, Nell Bonds, Cindy Mayo, Kevin Somers, and Trish Villines. Lee Dunlap and David Holsted represented the Harrison Daily Times. Russell Larimore was also in attendance.

Approval of Agenda:
Chair Jones requested a motion to approve the agenda. Trustee Lovell made a motion to approve the agenda, which was seconded by Trustee Campbell and passed unanimously.

Regular Reports:
Finance Report: Don reviewed FY15-16 year-to-date revenue and expenses through November compared to FY14-15 revenue and expenses. He also reviewed the auxiliary year-to-date revenue and expenses compared to the previous fiscal year. It was discussed that the current-year budget review process has identified savings to-date of approximately $59 thousand. He noted the President’s Council would continue to identify opportunities to save.

President’s Report: Dr. Elliott discussed the goals and objectives of the Arkansas Department of Higher Education Master Plan slated for achievement by 2020. She provided data that illustrated the progress Northark may work toward to impact the state-level goals. She then discussed concepts presented at the ADHE Board of Trustees Conference that occurred on December 7. The conference provided information on the role a board plays in completion and persistence. Trustee Evans and Trustee Adair discussed takeaways from attending the conference.

Approval of Consent Agenda:
Chair Jones requested a motion to approve the Consent Agenda which included the November minutes and approval of two NAPHE grant positions. Trustee Milum made a motion to approve the agenda, which was seconded by Trustee Lovell and passed.

Monitoring Reports:
1.1 General Learning Outcomes — Dr. Wiggins discussed the six General Learning Outcomes related to Student Achievement. He reviewed recent and planned improvements related to the General Learning Outcomes.
1.7 Transfer Rate — Dr. Wiggins discussed the transfer rates of Northark students who complete 12 hours, compared to the average of the Arkansas two-year colleges. Northark has consistently scored slightly lower than the Arkansas average and Dr. Wiggins discussed recent and planned improvements for increasing transfer rates.
3.2 National Licensure — Dr. Wiggins discussed licensure pass rates of Northark students compared to nationwide success rates. Northark students have consistently scored higher than the national average. Dr. Wiggins noted planned and recent improvements to continue to perform positively on the measures. Trustee Campbell made a motion to approve the Monitoring Reports as presented, which was seconded by Trustee Scott Miller and passed unanimously.

New Business:
Start Date for Contiguous County Tuition Rate — Don Sugg reviewed the Contiguous County Tuition Rate that was approved by the Board in August 2015. The tuition rate had an original implementation date of Fall 2016. He noted that because of reporting and student tracking it would be difficult to administer different rates for contiguous county students in Summer 2016 and Fall 2016. Chair Jones requested a motion to approve a change to the Contiguous County Tuition Rate start date from Fall 2016 to Summer 2016. A motion was made by Trustee Campbell and seconded by Trustee Adair. The motion passed unanimously.

Nominating Committee Recommendation — Chair Jones requested Trustee Matt Miller present the recommendation of 2016 Officers from the Nominating Committee. Trustee Matt Miller recommended 2015 Vice Chair Scott Miller as 2016 Chair; 2015 Secretary Jane Adair as 2016 Vice Chair; and Trustee David Evans as 2016 Secretary. Trustee Jim Milum made a motion to approve the recommendation as presented, which was seconded by Trustee Campbell and passed unanimously. Chair Jones then turned the gavel over to incoming Chair Scott Miller.

Board Recognition — Dr. Elliott recognized outgoing Chair Jones for serving the Board and the College in 2015 as Chair. She presented him with a plaque created by the North Campus.

Board Comments:
There being no further business, Chair Scott Miller requested a motion to adjourn, which was made by Trustee Lovell, seconded by Trustee Matt Miller and carried. The meeting adjourned at 4:30 p.m.

Chair Jones

Submitted By:
Trish Villines