The North Arkansas College Board of Trustees met in regular session on July 9, 2015, in the Bennie Ellis Board Room. The meeting was called to order by Chair Jones. Trustees Jane Adair, Kirk Campbell, David Evans, Jim Milum, Scott Miller, and Bill Lovell were present. Trustees Sara Jo Fendley and Matt Miller were absent.

Northark personnel attending the meeting included: Dr. Jackie Elliott, Dr. Michael Wiggins, Don Sugg, Kris Greening, Dr. Rodney Arnold, Ricci Dillon, Tavonda Brown, Micki Somers, Nell Bonds, Katie Vaughn, David Zirkle, Randy Scapps, Cheryl Keymer, and Trish Villines. David Holsted and Lee Dunlap represented the Harrison Daily Times. Russell Larimore was also in attendance.

**Approval of Agenda:** Chair Jones requested a motion to approve the agenda with the addition of an executive session after new business. Trustee Milum made a motion to approve the amended agenda, which was seconded by Trustee Campbell and passed unanimously.

**Regular Reports:**
- **Finance Report:** Don reported financial revenue to expenses for the Education and General fund as well as the Auxiliary fund through May 31, 2015 compared to revenue and expenses through May 31, 2014. He discussed additional factors that could potentially affect the year-end net gain.
- **President’s Report:** Dr. Elliott discussed the submission of the Title III grant and the focus for the new marketing campaign, Northark Work$.

**Approval of Consent Agenda:** Chair Jones requested a motion to approve the Consent Agenda which included the approval of the May 2015 minutes, FY15-16 issuance of contracts, FY15-16 Board Travel Resolution, and the disapproval of Act 226. Trustee Lovell motioned to accept and approve the items as presented. The motion was seconded by Trustee Milum and passed unanimously.

**Monitoring Reports:**
- ENDS 5.4 — Quality of Relationships – Dr. Wiggins discussed that Quality of Relationships with Instructors and recent and planned improvements to continue the positive trend that Northark has experienced since 2007. Tavonda Brown discussed that the Quality of Relationships with Administrative Personnel has also trended upward.
- ENDS 5.5 — Loyalty – Tavonda Brown noted that the trends as measured by the Community College Survey of Student Engagement question “would you recommend this institution,” have been positive over the past several years.
- ENDS 5.6 – Tavonda also noted the overall satisfaction according to Community College Survey of Student Engagement has also trended upward. Chair Jones requested a motion to approve the June monitoring reports, which was made by Trustee Milum, seconded by Trustee Lovell, and passed unanimously.

**New Business:**
- **Bonus request** – There was discussion about the proposed merit bonuses which were conditional on Northark realizing a year-end gain of $135,000. If awarded the bonuses would be based upon employee evaluations up to 1% of salary, ranked as follows: 1.00% for Exceeds Standards, 0.66% for Above Average & 0.33% for Satisfactory. The bonuses will be awardee full-time Classified Staff and full-time Contract personnel. There was discussion about the possibility of utilizing the remaining amount for other purposes. Chair Jones requested a motion to approve the bonus request with the outline provisions which was made by trustee Milum and seconded by Trustee Scott Miller. The motion passed by roll call vote, with five votes in favor and one opposed.

Executive Session – Trustee Milum made a motion to move into Executive Session to discuss personnel, which was seconded by Trustee Campbell and passed unanimously. The Trustees met in Executive Session. Trustee Milum motion to reconvene in regular session, which was seconded by Trustee Lovell and passed.

**Board Comments:**
There being no further business, Trustee Scott Miller moved to adjourn which was seconded by Trustee Campbell and carried. The meeting adjourned at 5:15 p.m.

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Submitted By:
Chair Jones           Trish Villines