

North Arkansas College

2018-19 Verification Worksheet V5 for Federal Student Aid Programs
Financial Aid Office * 1515 Pioneer Drive * Harrison, AR 72601 * 870-391-3266 * 870-391-3340 (fax)
financial-aid@northark.edu

Your application was selected for review in a process called "verification". If there are differences between the data on your FAFSA and the verification documents you submit to our office, we will make corrections and send them for reprocessing by the federal processor. We may ask for additional information during this process.

Priority submission dates:

- Fall Semester: August 1st
- Spring Semester: December 1st
- Summer Semester: May 1st

Documentation submitted after the priority submission date(s) will be processed in the order of receipt, but it is not guaranteed to be completed by the payment due date(s). It is recommended that you contact the Student Accounts Office at 870-391-3292 to discuss payment options in the event that your aid is not awarded by the payment deadline.

Social Security Number	Last Name	First Name	Phone Number (include area code)
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A. Family Information

DEPENDENT STUDENT:

List the people in your parent(s)' household

- Yourself and your parent(s) (including stepparent), even if you do not live with your parent(s)
- Your parent(s)' other children, if your parent(s) will provide more than 1/2 their support from 7-1-2018 thru 6-30-2019
- Other people, if they now live with your parent(s) and your parent(s) provide more than 1/2 their support and will continue to provide more than 1/2 their support thru 6-30-19

INDEPENDENT STUDENT:

List the people in your household.

- Yourself and your spouse, if married
- Your children, if you will provide more than 1/2 their support from 7-1-2018 thru 6-30-2019
- Other people, if they now live with you and you provide more than 1/2 their support and will continue to provide more than 1/2 their support thru 6-30-19

Full Name	Age	Relationship	Name of College if attending	Enrolled at Least Half Time
		SELF	North Arkansas College	

B. Income Information

1. TAX RETURN FILERS—Complete this section if you, your parent (if dependent), or your spouse (if married) have **filed or will file** a 2016 income tax return with the IRS.

Check the box that applies:

	Student	Parent/Spouse
I used the IRS Data Retrieval Tool in FAFSA on the Web to automatically retrieve & transfer my 2016 IRS income information into my FAFSA, and did not change any of the information once it was retrieved. <i>(The IRS information will be used in the verification process.)</i>		
I am unable, or choose not, to use the IRS Data Retrieval Tool in FAFSA on the Web. I will submit to the school 2016 IRS tax return transcript(s) . PHOTOCOPIES OF TAX RETURNS WILL NOT BE ACCEPTED!! <i>(Go to www.irs.gov or call 1-800-908-9946 to order a Tax Return Transcript from the IRS. Do not order an Account Transcript.)</i>		

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

2. TAX RETURN NONFILERS— Complete this section if you, your parent (if dependent), or your spouse (if married) will not file and are not required to file a 2016 income tax return with the IRS.

Check the box that applies:

	Student	Parent/Spouse
Check if you/spouse/parent were not employed and earned zero income in 2016. Independent students or parent(s) of dependent students - IRS Verification of Nonfiling Letter dated on or after Oct. 1, 2017 must be submitted. (To request this information go to www.IRS.gov or call 1-800-908-9946)		
Check if you/spouse/parent(s) earned income but are not required to file a 2016 US Income Tax Return. Independent students or parent of dependent students - IRS Verification of Nonfiling Letter dated on or after Oct. 1, 2017 must be submitted. (To request this information go to www.IRS.gov or call 1-800-908-9946)		

Please list below the names of all employers for members of the household who did not file 2016 income tax returns. List also amounts earned from each employer in 2016, **attaching W-2 forms from each**. Copies of all 2016 W-2 forms issued to you (and, if married, to your spouse) by employers must be submitted. List every employer even if the employer did not issue an IRS W-2 form.

Name	Employer's Name	IRS W-2 Provided	2016 Amount Earned
			\$
			\$
			\$
			\$

C. Check list for required documentation (check appropriate box, include documentation)

- Tax filers - Student**
 - IRS Data Retrieval Tool OR
 - submit copies of 2016 Tax Return Transcripts
- Tax filers - Spouse or Parent(s)**
 - IRS Data Retrieval Tool OR
 - submit copies of 2016 Tax Return Transcripts
- Nonfilers - Student (both documents required)**
 - Verification of Nonfiling Letter from IRS (dated on or after Oct. 1, 2017) AND
 - 2016 W-2 Forms
- Nonfilers - Spouse or Parent(s) (both documents required)**
 - Verification of Nonfiling Letter from IRS (dated on or after Oct. 1, 2017) AND
 - 2016 W-2 Forms

D. Certification and Signature

I certify that all of the information reported on this worksheet is complete and correct. The student (and parent if dependent) must sign this worksheet.

_____ Student's Signature	_____ Date
_____ Parent's Signature (only if dependent student)	_____ Date

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E. Identity and Statement of Education Purpose

The student must appear in person at North Arkansas College, Office of Financial Aid to verify his or her identity by presenting valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student's ID.

Student has provided valid government-issued photo identification in the form of:

(List ID document number and expiration date and **must attach photo copy**)

- driver's license _____
- other state-issued ID _____
- passport _____
- other _____

Signature of Authorized Representative

Print Name

Title

Date

In addition, the student must sign, in the presence of the institutional official, the following:

Statement of Educational Purpose

I certify that I, _____, am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending North Arkansas College for 2018-2019.

Student's Signature

Date

F. High School Completion Status

Provide one of the following documents to indicate the student's high school completion status when the student begins college in 2018–2019:

- A copy of the student's high school diploma.
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A state certificate or transcript received by a student after the student passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, or other State-authorized examination).
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- For a student who was homeschooled in a state where state law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.

A student who is unable to obtain the documentation listed above must contact the financial aid office.

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