

North Arkansas College

2019 – 2020 Verification Worksheet V1

Financial Aid Office * 1515 Pioneer Drive * Harrison, AR 72601 * 870-391-3266 * 870-391-3340 (fax)
financial-aid@northark.edu

Student ID Number	Last Name	First Name	Middle Initial
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Social Security Number	Date of Birth	Phone Number
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Your application was selected for review in a process called “verification”. If there are differences between the data on your FAFSA and the verification documents you submit to our office, we will make corrections and send them for reprocessing by the federal processor. We may ask for additional information during this process.

Why was my FAFSA selected for verification? The Department of Education uses a formula, not revealed to colleges and universities, to select applicants.

What happens during the verification process? During verification, the Financial Aid Office compares information from the student’s FAFSA with all other required verification documents, makes necessary corrections, and then submits them to the federal processor.

How long does the verification process take? Once **ALL** required documentation has been submitted to the Financial Aid office, the verification processing time is generally two to four weeks during peak season. Therefore, students should start the process as soon as possible.

Priority submission dates:

Fall | August 1st
Spring | December 1st
Summer | May 1st

Documentation submitted after the priority submission date(s) will be processed in the order of receipt, but it is not guaranteed to be completed by the payment due date(s). It is recommended that you contact the Student Accounts Office at 870-391-3292 to discuss payment options if your aid is not awarded by the payment deadline.

A. Household Information

- A student is considered **DEPENDENT** if he/she was required to provide parental data on the FAFSA
- A student is considered **INDEPENDENT** if he/she was not required to provide parental data on the FAFSA

DEPENDENT STUDENT

List the people in your parent(s)’ household:

- Yourself and your parent(s) (including stepparent),
Even if you do not live with your parent(s)
- Your parent(s)’ other children, if your parent(s) will provide more than 1/2 their support from 7-1-2019 through 6-30-2020
- Anyone who lives with your parent(s) and your parent(s) provide more than 1/2 their support and will continue to provide more than 1/2 their support through 6-30-20

INDEPENDENT STUDENT

List the people in your household:

- Yourself and your spouse, if married
- Your children, if you will provide more than 1/2 their support from 7-1-2019 through 6-30-2020
- Other people, if they now live with you and you provide more than 1/2 their support and will continue to provide more than 1/2 their support through 6-30-20

Full Name	Age	Relationship	Name of College if attending	Enrolled at Least Half Time
		<i>SELF</i>	<i>North Arkansas College</i>	

B. Income Information

ID #: _____

Student and Spouse (if Married) Tax Filing Status – Calendar Year 2017

Were you required to file a 2017 U.S federal income tax return? Please select ONE:

_____ YES, and I used the Data Retrieval Tool in FAFSA on the Web to automatically retrieve and transfer my 2017 IRS income information, and did not change any of the information once it was retrieved.

_____ YES, but I was unable to use the IRS Data Retrieval Tool in FAFSA on the Web.

- **Submit a signed 2017 IRS Tax Return Transcript (copies of tax returns cannot be accepted)**
Go to: www.IRS.Gov/individuals/get-transcript or call 1.800.908.9946

_____ NO, but I had some earnings from work.

- **Submit all 2017 W-2 and 2017 1099 forms you received**
- **If INDEPENDENT, also submit an IRS Verification of Non-filing Letter which can be requested from the IRS at <https://www.irs.gov/individuals/get-transcript>**

_____ NO, and I had no earnings from work.

- **If INDEPENDENT, submit an IRS Verification of Non-filing Letter which can be requested from the IRS at <https://www.irs.gov/individuals/get-transcript>**

Parent (if Dependent) Tax Filing Status – Calendar Year 2017

Were your parent(s) required to file a 2017 U.S federal income tax return? Please select ONE:

_____ YES, and they used the Data Retrieval Tool in FAFSA on the Web to automatically retrieve and transfer 2017 IRS income information, and did not change any of the information once it was retrieved.

_____ YES, but they were unable to use the IRS Data Retrieval Tool in FAFSA on the Web.

- **Submit a signed 2017 IRS Tax Return Transcript (copies of tax returns cannot be accepted)**
Go to: www.irs.gov/individuals/get-transcript or call 1.800.908.9946

_____ NO, but they had some earnings from work.

- **Submit all 2017 W-2 and 2017 1099 forms you received**

_____ NO, and they had no earnings from work.

- **Submit an IRS Verification of Non-filing Letter which can be requested from the IRS at www.irs.gov/individuals/get-transcript**

Only complete this section if you, your spouse or your parent(s) (if dependent) did not file 2017 income tax returns

Please list below the names of all employers for members of the household who **DID NOT FILE** 2017 income tax returns.

(Copies of all W-2 forms issued by employers must be submitted)

NAME	EMPLOYER'S NAME	IRS W-2 PROVIDED	2017 EARNED AMOUNT
			\$
			\$
			\$
			\$

C. Certification and Signature

I certify that all of the information reported on this worksheet is complete and correct. The student and parent (if dependent) must sign this worksheet.

Student's Signature

Date

Parent's Signature (only if dependent student)

Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.