

North Arkansas College

2019 – 2020 Verification Worksheet V4

Financial Aid Office * 1515 Pioneer Drive * Harrison, AR 72601 * 870-391-3266 * 870-391-3340 (fax)
financial-aid@northark.edu

Student ID Number	Last Name	First Name	Middle Initial
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Social Security Number	Date of Birth	Phone Number
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Your application was selected for review in a process called “verification”. If there are differences between the data on your FAFSA and the verification documents you submit to our office, we will make corrections and send them for reprocessing by the federal processor. We may ask for additional information during this process.

Why was my FAFSA selected for verification? The Department of Education uses a formula, not revealed to colleges and universities, to select applicants.

What happens during the verification process? During verification, the Financial Aid Office compares information from the student’s FAFSA with all other required verification documents, makes necessary corrections and then submits them to the federal processor.

How long does the verification process take? Once **ALL** required documentation has been submitted to the Financial Aid office the verification processing time is generally two to four weeks during peak season. Therefore, students should start the process as soon as possible.

Priority submission dates:

Fall August 1 st
Spring December 1 st
Summer May 1 st

Documentation submitted after the priority submission date(s) will be processed in the order of receipt, but it is not guaranteed to be completed by the payment due date(s). It is recommended that you contact the Student Accounts Office at 870-391-3292 to discuss payment options in the event that your aid is not awarded by the payment deadline.

A. High School Completion Status

Provide one of the following documents to indicate the student’s high school completion status when the student begins college in 2019–2020:

- A copy of the student’s high school diploma.
- For students who completed secondary education in a foreign country, a copy of the “secondary school leaving certificate” or other similar document.
- A copy of the student’s final official high school transcript that shows the date when the diploma was awarded.
- A state certificate or transcript received by a student after the student passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, or other State-authorized examination).
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor’s degree.
- For a student who was homeschooled in a state where state law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.

If this documentation is already on file with the North Arkansas College Admissions/Registrar’s Office, please notify the Financial Aid Office and a duplicate copy will not be required.

B. Identity and Statement of Education Purpose

The student must appear in person at North Arkansas College, Office of Financial Aid to verify his or her identity by presenting valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student's ID.

The student must sign, in the presence of the institutional official, the following:

Statement of Educational Purpose

I certify that I, _____, am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending North Arkansas College for 2019-2020.

Student's Signature

Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

For Office Use Only

Student has provided valid government-issued photo identification in the form of:

*(List ID document number and expiration date and **must attach photo copy**)*

- driver's license _____
- other state-issued ID _____
- passport _____
- other _____

Signature of Authorized Representative

Print Name

Title

Date