

2019-2020

STUDENT DATA FORM
FINANCIAL AID OFFICE, NORTH ARKANSAS COLLEGE
1515 PIONEER DRIVE, HARRISON, AR 72601
Phone: 870-391-3266 Fax: 870-391-3340
financial-aid@northark.edu

FOR OFFICE USE ONLY
NSLDS _____
DATE _____

STUDENT ID NUMBER

SOCIAL SECURITY NUMBER LAST NAME FIRST NAME MIDDLE INITIAL

BIRTH DATE TELEPHONE NUMBER E-MAIL ADDRESS

WHAT PROGRAM OF STUDY ARE YOU PLANNING TO PURSUE?

ARE YOU INTERESTED IN APPLYING FOR NORTHARK'S INSTITUTIONAL SCHOLARSHIPS? YES NO
A full list of Northark's scholarships is available at www.northark.edu/tuition-and-aid/financial-aid/scholarships/index

LIST THE COLLEGES AND OTHER POSTSECONDARY INSTITUTIONS YOU HAVE ATTENDED:
Please note that Northark will use the National Student Loan Data System (NSLDS) to check for prior attendance. You can review your history at www.nsls.ed.gov.

FROM: TO:
FROM: TO:
FROM: TO:
FROM: TO:

(Official transfer transcripts must be received in the Registrar's Office and be evaluated before financial aid can be awarded.)

IF INTERESTED IN A STUDENT LOAN, PLEASE CONTACT THE FINANCIAL AID OFFICE FOR A LOAN APPLICATION.

I permit North Arkansas College to use any Title IV federal aid I receive to pay any institutional fees and charges related to my attendance at North Arkansas College. This permission pertains to charges for the award year for which I am receiving financial aid and minor prior year charges. I understand that I may rescind (in writing) this permission at any time. Allowable charges include tuition and fees, bookstore charges, and returned check fees, library fines and lost books, and miscellaneous charges.

I certify that I have read and understand the Satisfactory Academic Progress Policy and the Return of Title IV Policy (back of data form).

I certify that the information on this is true and correct. I understand that falsification may result in repayment of financial aid received.

I certify with my signature below to give my consent to the North Arkansas College Financial Aid Office to notify me electronically through my Northark student e-mail account, of all forms, awards, or other notifications. I will notify the Financial Aid Office in writing if I wish to request my information be mailed to me via U.S. Postal Service rather than e-mail.

*I authorize North Arkansas College to release financial aid information to my parent/spouse AND to federal, state, county, and city agencies. Yes No

SIGNATURE DATE

Priority submission dates:
Fall Semester: August 1st
Spring Semester: December 1st
Summer Semester: May 1st

Documentation submitted after the priority submission date(s) will be processed in the order of receipt, but it is not guaranteed to be completed by the payment due date(s). It is recommended that you contact the Student Accounts Office at 870-391-3292 to discuss payment options in the event that your aid is not awarded by the payment deadline.

SATISFACTORY ACADEMIC PROGRESS

In order to be eligible for Title IV Federal Aid, federal guidelines require students to maintain Satisfactory Academic Progress (SAP) while pursuing approved degree and/or certificate programs at North Arkansas College. Regulations require progress be measured with both qualitative and quantitative measures. SAP will be checked prior to the initial enrollment period and at the end of each payment period.

Repeated Course Work

Students can only receive federal aid for a repeated course one time if a passing grade has been earned.

Satisfactory Academic Progress Standards

- For the previous semester of attendance, students must have earned a 2.0 GPA.
- For any period of enrollment, students must complete a minimum amount of coursework based on the following scale:

Enroll in 12 + hours	must complete 8 hours
Enroll in 6-11 hours	must complete 6 hours
Enroll in less than 6 hours	must complete all hours
- Students can receive federal financial aid for no longer than 150% of the total hours required for a program. All courses attempted, including W, I, F, AU, CR, IP and NC, will be counted as attempted hours.

Transfer Students

Transfer students are subject to the same policy regarding length of time and GPA in regard to hours that are transferred to Northark. **NOTE:** All official transfer transcripts must be received in the Registrar's Office and must be evaluated before SAP can be determined.

Clock Hour Programs

Academic progress for students enrolled in a clock hour program will be reviewed at the completion of each payment period.

Financial Aid Warning

At the point of SAP review, any student not meeting the minimum GPA or minimum completion requirements will be placed on Financial Aid Warning during the next period of enrollment. SAP will be checked again immediately following the Warning semester. Students meeting SAP at that point will be removed from Warning and placed in good standing. Students not meeting SAP at the end of the Warning semester will be placed on Financial Aid Suspension. Students will be given a Warning status only once. Failure to meet SAP for each semester thereafter will result in Financial Aid Suspension.

Financial Aid Suspension

Students who do not meet SAP at the end of a Warning Status or students who exceed 150% of the hours for a program will be placed on Suspension from Title IV aid. Any student that withdraws from all classes or completes the semester with a zero GPA will automatically be suspended for their next term of enrollment. If suspended because of GPA or minimum completion, a student must complete a semester with his/her own finances and meet SAP to regain eligibility. If a student has exceeded the 150% timeframe or academic progress reflects the inability to complete a program within the timeframe, the student will be suspended and the only option for reinstatement of aid is to appeal the suspension.

Appeals

Students who do not meet SAP at the end of the Warning Status and are placed on Financial Aid Suspension as a result, and who can demonstrate and provide documentation of unusual or mitigating circumstances, such as serious illness or death of a close family member may appeal a Financial Aid Suspension. An appeal form and supporting documentation must be submitted to the financial aid office before it will be reviewed by the appeals committee. The appeal must include what has changed in the student's situation that will allow him or her to now meet SAP requirements.

Students suspended because of exceeding the 150% timeframe will be required to include an academic plan along with their appeal form.

Appeals submitted without supporting documentation will not be reviewed. Students who appeal and are reinstated will automatically be reviewed following the semester of reinstatement. If SAP is being met, the student will be considered in good standing. If SAP is not met, the student is automatically placed back on Suspension. **The decision of the Financial Aid Appeals Committee is final; there is no further appeal.**

Academic Plans

Students suspended due to exceeding the 150% timeframe will be required to submit a degree plan with an appeal form. The degree plan must be completed by a Northark Academic Advisor. This plan will be used as a guide to determine courses needed for completion of a program. Financial aid will only be granted for courses needed for completion. Enrolling in courses not included in your academic plan will result in your aid being reduced or revoked.

Students are responsible for ensuring that their Major Code is correct with the Advising Office.

RETURN OF TITLE IV FUNDS

Return of Title IV Funds: If a student completely terminates enrollment, stops attending classes, or receives all failing grades or a combination of failing grades and withdrawals before completing more than 60% of the enrollment period, a calculation is performed to determine if a repayment is required. The amount of Title IV aid the student must return is determined by the Federal Formula for Return of Title IV Funds as specified in Section 484B of the Higher Education Act. This law also specifies the order of return of the Title IV funds to the programs from which they were awarded.